

CITY OF BIG STONE CITY

Big Stone City, South Dakota

March 4, 2019

7:00 p.m.

The Big Stone City council met in regular session on Monday March 4, 2019 meeting began at 7:00 p.m. with Mayor Wiik presiding. Roll Call: Henderson, McMahon, Hanson, Rabe, Gulley, and Baerwaldt. Others present: Donna Van Hout, Robert Athey, Bryan Austin, Robert Goergen, Scott Stecker, Susan Westermeyer, and Lori Seidell.

The Pledge of Allegiance and the South Dakota State Pledge were recited. Motion to accept the minutes from the January meeting was made by Gulley and seconded by Baerwaldt. All in favor, motion carried.

The following claims were presented for payment.

SD Dept. of Revenue	\$	1,908.93	Sales Tax
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MRES	\$	11,936.75	Charges for Services
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Dept. of Energy	\$	18,011.91	Charges for Services
Border States Coop	\$	653.48	Diesel
SDCS	\$	353.08	Payroll Withholding
IRS	\$	3,602.08	Payroll Taxes
Midco	\$	455.81	Charges for Services
SD Supplemental Retirement	\$	400.00	Supplemental Retirement
Insurance Solutions Plus	\$	546.00	Fire Dept.
Border States Electric	\$	199.15	Shop
Xerox	\$	22.08	Copier
Momar	\$	66.76	Water Dept.
Aflac	\$	224.90	Supplemental Insurance
SD Retirement	\$	3,308.10	Retirement
SDCS	\$	353.08	Payroll Withholding
IRS	\$	3,531.32	Payroll Taxes
Midco	\$	114.61	Utilities
Wesco	\$	5,939.00	Streets/Electric
Design Electronics	\$	41.86	Community Center
Republic National	\$	882.85	Off Sale Liquor
Verizon	\$	172.59	Cell Phones/Internet
Rural Development	\$	4,108.00	Sewer Bond
Postmaster	\$	25.50	Water Sample
Big Stone Area Hardware	\$	34.46	Community Center
Ortonville Independent	\$	405.00	Liquor Store
Valley Office	\$	62.39	Finance Office
Bank of America	\$	354.27	Misc. Supplies
Milbank Glass	\$	127.55	Liquor Store
Pepsi	\$	262.53	Soda Pop
Bernatello's	\$	110.50	Pizza
Harry's Frozen Food	\$	325.50	Pizza
Coca-Cola	\$	111.25	Soda Pop
Republic National	\$	1,959.00	On/Off Sale Liquor
Ellwein Brothers	\$	8,867.75	On/Off Sale Beer
Johnson Brothers	\$	2,828.50	On/Off Sale Liquor
Porter Dist.	\$	682.30	On/Off Sale Beer

Farner Bocken	\$	670.75	Liquor Store
Milbank Winwater	\$	58.16	Water Dept.
MRES	\$	1,056.00	Electric Dept.
Cenex Credit Card	\$	74.16	Fire Dept.
SD Games, Fish, & Parks	\$	139.00	Licenses
Plunkett's Pest Control	\$	40.23	Community Center
Border States Electric	\$	381.70	Street Lighting
Cintas	\$	267.69	Cleaning Supplies
SD One Call	\$	1.12	Locates
SD Unemployment Ins.	\$	120.12	Interest
Eddie Elbert	\$	150.00	Rebate
HPSD	\$	7,932.69	Health Insurance
City of Big Stone	\$	5,429.59	Charges for Services
Sturdevant	\$	549.19	Misc. Supplies
Waste Management	\$	4,042.10	Charges for Services
Quill	\$	183.06	Misc. Supplies
Northwestern Energy	\$	220.83	Charges for Services
Grant Roberts Rural Water	\$	10,360.00	Charges for Services
Ronglien	\$	206.55	Snow Removal
The Shop	\$	237.58	Snow Plow
Power Plan	\$	490.00	RDO-backhoe
Big Stone County Sheriff	\$	1,000.00	LETG Maintenance
SDML	\$	72.00	District Meeting
Wesco	\$	245.00	Electric Dept.
Stuart Irby	\$	136.91	Electric Dept.
Grant County Review	\$	140.85	Publishing
Donna Van Hout	\$	126.00	Travel
MacDaddy's	\$	704.67	Fuel
Hartman's	\$	9.00	Liquor Store
Valley Shopper	\$	409.20	Advertising
Principal Life	\$	143.56	Life Insurance
Maintenance	\$	12,158.78	February Payroll
Public Safety	\$	5,253.14	February Payroll
Finance	\$	3,408.58	February Payroll
Liquor Store	\$	9,415.22	February Payroll
	\$	30,235.72	

Motion to pay the presented claims was made by Hanson and seconded by Rabe. Voting in favor: Henderson, McMahon, Hanson, Rabe, Gulley, and Baerwaldt. Motion carried.

A motion was made by Henderson to approve the 2018 Financial Statement. Motion was seconded by Hanson. Voting in favor: Henderson, McMahon, Hanson, Gulley, Baerwaldt and Rabe. Motion carried.

The city received one application for the summer rec director from Lori Seidell. She has held this position for the past 3 years. Lori would like to work on getting the ballfields up to standards and would like to see more teams using the field. She is asking for \$2500 per year and be hired for 2 years. A motion was made by Henderson to hire Lori Seidell at \$2500 per year for 2 years for the summer rec director position. The motion was seconded by Gulley. Voting in favor: Henderson, McMahon, Hanson, Gulley, Baerwaldt, and Rabe. Motion carried.

The city received one application to run the concession stand at Saputo Field. The application was from Lori Seidell/Big Stone Lions PTO. They would use the money raised from

the concession stand to support the summer rec program and the PTO. A motion was made by Henderson and seconded by Hanson to have Lori Seidell & the BS Lions PTO run the concession stand. All in favor, motion carried.

The council discussed the snowplow hitting mailboxes. A motion was made by Hanson and seconded by Gulley to adopt the following policy. All in favor, motion carried.

Winter Mailbox Damage Policy

The City of Big Stone City is responsible for clearing as much snow and ice as possible from the city roads. This means the city will plow as close to the edge of the roads as possible. The Big Stone City Street Department takes great care not to damage any property within the city right-of-way, however, mailboxes occasionally get damaged.

The City of Big Stone City will replace a damaged standard mailbox and/or support post when the following three (3) criteria are met:

1. It is determined that the city plow operators damaged the mailbox.
2. The mailbox had been properly installed and maintained prior to the damage occurring.
3. Claims must be reported within 7 days after the incident occurrence.

If the criteria noted above is met, Big Stone City will replace the mailbox.

It is the responsibility of the mailbox owner to maintain a properly placed serviceable mailbox. The post must be capable of withstanding flying snow and the slush from traffic and snowplows. Note: any mailbox damaged by the weight of the plow windrow (snow exiting the end of the plow) will not be covered under this policy. If the mailbox is not placed the proper distance and height from the roadway, and is damaged by the flying snow or slush, no compensation is authorized.

Please remember to shovel around your mailbox, accumulated snow and subsequent damage caused by snow build-up during plowing will not be reimbursed.

A motion was made by Gulley to approve the advertising for street improvement bids. Motion was seconded by Baerwaldt. All in favor, motion carried.

A motion was made to approve the following residents for the 2019 Election Board: Vicki Torgerson, Arvene Van Hout, and Faye Athey. Motion was made by Gulley and seconded by Henderson. All in favor, motion carried.

A motion was made by Hanson and seconded by Henderson to go into executive session to discuss personnel matters.

A motion was made by Hanson and seconded by Gulley to come out of executive session.

A motion was made by Hanson to pay Officer Robert Goergen for 80 of his 120 hours of vacation hours he has left to use up by the end of March. Employees can only roll over 40 hours and he would have lost the 80 hours. Motion was seconded by Gulley. This is a onetime deal and Officer Goergen is aware of this. Voting in favor: Gulley, Henderson, Rabe, McMahon and Hanson. Voting against: Baerwaldt.

Being no further business a motion to adjourn the meeting was made by Hanson and seconded by Gulley. Motion carried.

ATTEST:

Deb Wiik, Mayor

Donna Van Hout, Finance Officer