

## CITY OF BIG STONE CITY

Big Stone City, South Dakota

April 2, 2018

7:00 p.m.

The Big Stone City council met in regular session on Monday, April 2, 2018 meeting began at 7:00 p.m. with Mayor Wiik presiding. Roll Call: Henderson, McMahon, Hanson, Rabe, Gulley, and Baerwaldt. Others present: William E. Coester, Donna Van Hout, Robert Athey and Robert Goergen. Visitors present: Matthew & Amanda Grabow, Earl & Molly Lundin, Teresa Goergen, Greg Strobl, Dwane Stoddard, Larry Roggenbuck, Scott Stecker, Gary Van Hout and Cory Schmieg.

The Pledge of Allegiance and the South Dakota State Pledge were recited. Motion to accept the minutes was made by Rabe and seconded by Henderson. All in favor, motion carried.

Bid Opening: One bid was received and opened for street improvements from Bituminous Paving of Ortonville Minnesota. Schedule #1 of the bid for granite chip seal totaled \$11,736.00 and Schedule #2 for asphalt totaled \$52,500.00. A motion was made by Hanson and seconded by Gully to accept the bid as presented. Voting in favor: McMahon, Hanson, Gulley, Henderson, Rabe and Baerwaldt. Motion carried.

A Public Hearing was held to review Special Fireworks Retail License applications. Two applications were submitted to the City. The applications were for Kim Kolb at 466 Main Street and Amber Huebner at 507 Mitchell Avenue. A motion was made by Gully and seconded by McMahon to accept both applications. All in favor, motion carried.

The following claims were presented for payment.

SDCS	\$	353.08	Payroll Withholding
IRS	\$	2,978.49	Payroll Taxes
WorldPay	\$	174.78	Credit Card Fees
Republic National Dist.	\$	2,119.85	On/Off Sale Liquor
Postmaster	\$	113.76	Utility Bills
Midco	\$	103.77	Utilities
Supplemental Retirement	\$	500.00	Supplemental Retirement
SD Retirement	\$	3,011.00	Retirement
SDCS	\$	353.08	Payroll Withholding
IRS	\$	2,878.18	Payroll Taxes
Verizon	\$	166.53	Internet/Cell Phones
IRS	\$	543.48	Payroll Taxes
MN Withholding	\$	833.72	Payroll Withholding
Postmaster	\$	24.70	Water Sample
Rural Development	\$	4,108.00	Sewer Bond
G&K Services	\$	282.96	Towels/Supplies
SD Games, Fish & Parks	\$	546.00	Fishing/Hunting
Grant County Review	\$	46.00	Summer Rec Ad
Ortonville Hardware Hank	\$	56.23	Misc. Supplies
Dakota Supply Group	\$	70.38	Electric Dept.
SD One Call	\$	1.12	Locates

Ortonville Independent	\$	324.00	Liquor Store Ads
Wesco	\$	637.72	Electric Dept.
CNASurety	\$	541.80	Bond
Donna Van Hout	\$	94.00	Reimbursement
Hartman's SuperValu	\$	56.41	Liquor Store
Pepsi	\$	334.40	Soda Pop
Bernatello's	\$	200.50	Pizza
Coca-Cola	\$	60.25	Soda Pop
Artie's	\$	169.00	Liquor Store Ads
Johnson Bros	\$	2,850.33	On/Off Sale Liquor
Porter Dist.	\$	538.50	On/Off Sale Beer
Ellwein Brothers	\$	6,632.90	On/Off Sale Beer
Republic National	\$	1,186.17	On/Off Sale Liquor
The Shop	\$	359.86	Snow Plow
SD Dept. of Revenue	\$	134.65	License Plates
City of Big Stone	\$	4,573.17	Utilities
Sturdevant	\$	333.00	Misc. Supplies
HPSD	\$	8,685.84	Health Insurance
Main Street Service	\$	451.29	Police
Nelson Electric	\$	178.57	Liquor Store Repairs
Raffety Brothers	\$	3,400.00	Water Shed
Aflac	\$	216.74	Supplemental Insurance
Travis Sherod	\$	150.00	Liquor Store
Harry's Frozen Food	\$	129.75	Pizza
Southern Glazer's	\$	331.30	On/Off Sale Liquor
Missouri River Energy	\$	1,056.00	Misc. Services
Principal Life	\$	142.66	Life Insurance
Runnings	\$	20.99	Shop Supplies
Grant/Roberts Rural Water	\$	9,784.00	Charges for services
Northwestern Energy	\$	145.00	Utilities
Coester Law Office	\$	1,750.00	Legal
MacDaddy's	\$	781.38	Fuel
SD Unemployment	\$	3,038.90	Unemployment
Valley Shopper	\$	397.00	Liquor Store Ads
Irby	\$	100.63	Electric Dept.
Waste Management	\$	3,916.50	Charges for Services
MRES	\$	630.88	Infrared Service
Maintenance	\$	10,845.89	March Payroll
Public Safety	\$	5,109.76	March Payroll
Finance	\$	3,478.59	March Payroll
Liquor Store	\$	6,434.00	March Payroll
	\$	25,868.24	

Motion to pay the presented claims was made by Henderson and seconded by Hanson. Voting in favor: Henderson, McMahon, Hanson, Rabe, Gulley, and Baerwaldt. Motion carried.

Mr. Coester updated the council on the Verizon tower contract. Hanson would like to see the city require others companies that would like to place their equipment on the Verizon tower, get the cities approval and pay a fee. Scott Stecker has worked with a cell phone company on placing a tower before and went thru the steps that he was required to do. Hanson made a motion to have Mr. Coester contact Verizon and add the stipulation that would require companies, other than Verizon, that are interested in placing their equipment on the Verizon Tower, apply thru the city and will be charged a fee. Motion was seconded by Rabe. All in favor, motion carried.

Matt and Amanda Grabow attended the meeting to discuss a residential development in the Industrial park. Hanson expressed concern over the development. He feels they should have a covenant stating what kind of homes will be built in the development, recommending permanent homes, no trailers and single dueling homes. Dwane Stoddard and Greg Strobl attended the meeting representing the Planning and Zoning community. The Planning & Zoning is upset that they were not informed about this project. Dwane would like to see a public meeting on the development. He pointed out all the empty lots in city limits that are for sale and not selling. He also feels strongly that the city needs to require a bond for the development. McMahon agreed with this. Gulley feels the city would financially be more beneficial if the city kept the property as is, rented out for crops. The P&Z again expressed how upset they are on not being informed on the development. The property is zoned agriculture and would need to be rezoned and a public hearing would be required. Hanson expressed his concerns on the city not having a bond. Dwane Stoddard strongly expressed his concerns on the lots and if the city is going to have any property developed, he believes it should be the lots along Tower Drive. Earl Lundin, president of the Development Corp. explained the Development Corporation involvement. Bob Athey said that he would be interested in buying tract 6, which is directly to the east of his property. Gulley expressed his concerns on the cost of the city bringing electricity to the development. He feels the city is not in a financial place to take on that expense. Gulley would like to see the city change their ordinance to include the developer responsible for bringing the electric to the development. The ordinance already states the developer is responsible for the water, sewer and streets. Dwane is concerned that the correct procedures were not followed. There is information the P&Z has on procedures and they recommend the council look into this and set up the procedures for future developers. Dwane would like to see the city step back with this development and look at things carefully. Mayor Wiik explained that Matt & Amanda went to the EDA to ask about Tract 6. The EDA would not sell just tract 6. There would have to be more developed. Dwane was under the impression that the area along Hwy 109 would only be used for commercial or industrial. Gulley made a motion that the city does not sell the property to the EDA at this time. That would prohibit the EDA from selling it to the Grabows. Motion was seconded by McMahon. If a councilman votes yes, they would be agreeing with the motion and the city would not sell the land to the EDA at this time. A no vote would stop the motion and the city would consider selling the property to the EDA. Mayor Wiik reminded the council that they had approved the Lakeview Estates it was for prime property. She questioned why the council felt they had the right to pick and choose who got land. Earl reminded the council that Matt would need to bring water and sewer to his development from the Lakeview Estates. Dwane would like to see the city ordinance changed and have the developer install electric along with water, sewer and streets.

There is a motion on the floor made by Gulley and seconded by McMahon to not allow the sale of the property in question to the EDA. Voting in favor of the motion: Rabe, Baerwaldt, Gulley, Hanson and McMahon. Voting against the motion: Henderson. Motion carried. The land will not be sold to the EDA at this time.

Earl stated that when they did Lakeview Estates, he and Don Haukos followed the correct procedures. He also feels the city should encourage Matt and Amanda to pursue this venture. McMahon expressed concerns and asked which lot Matt & Amanda planned on building their home on. It was explained that they would not be building on Lot 11 (tract 6) but on one of the other 10 lots. Other properties were brought into question and Matt was reminded that a street that was up to the city ordinance, would have to be installed also. Bryan Austin, the city electrical superintendent, was asked how much it cost the city to install electricity to Lakeview

Estates. Bryan estimated it cost the city \$95,000 for the electric and another \$25,000 for street lights. Several councilman feel the city is not in a position to take on this financial burden. Greg Strobl stated that he is not against the project however he feels there should be more stipulations. Mr. Coester asked the council what they expected to be covered by a bond. The question was also brought up if the council should table any other decisions on the development or just not sell it. It was recommended that Matt & Amanda meet with the Planning & Zoning and start over with the plans.

The finance officer went over the garbage rates. The city has not raised their rates even though Waste Management did raise their rates. The following resolution was introduced by Hanson and moved its adoption. Baerwaldt seconded the motion to adopt. Voting in favor: Henderson, McMahon, Hanson, Gulley, Baerwaldt, and Rabe.

## **RESOLUTION 2011-02**

### **A RESOLUTION TO ESTABLISH RESIDENTIAL GARBAGE RATES**

WHEREAS, the City of Big Stone City, South Dakota has contracted for the hauling and disposal of garbage for the residents of Big Stone City, South Dakota; and

WHEREAS, Big Stone City Municipal Code 4-3-10 provides for the establishing of monthly charges for such service,

THEREFORE, BE IT RESOLVED that the monthly charge for residential garbage collection be set as follows:

35 gal cart	\$14.69
64 gal cart	\$18.47
96 gal cart	\$22.38
Additional Totes	
64 gal cart	\$10.94
96 gal cart	\$13.97

Dated this 2<sup>nd</sup> day of April, 2018

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Deb Wiik, Mayor

ATTEST: \_\_\_\_\_

Donna Van Hout, Finance Officer

Mayor Wiik discussed the bridge on 2<sup>nd</sup> Avenue that goes over the railroad track. This bridge is not owned by the city, it is owned by BNSF railroad. Every year, the bridge is inspected. In the 2017 inspection, Clark engineering recommended the bridge be replaced. If this is not a possibility, they recommended the railing along the sidewalk be repaired or replaced. A motion was made by Hanson to hire Clark Engineering for the 2018 inspection and pay the 20% of the fee. Motion was seconded by McMahon. Voting in favor: Rabe, Baerwaldt, Gulley, Hanson, McMahon, & Henderson. Motion carried.

The finance officer would like to attend to 2018 Financial Officer's School in June. This year it will be held in Sioux Falls. A motion was made by Henderson and seconded by Gulley. Voting in favor: Rabe, Baerwaldt, Gulley, Hanson, McMahon, & Henderson. Motion carried.

A delinquent utility bill was discussed at the March meeting. Since that meeting, the bill has been paid.

There will not be a city wide cleanup this year in Big Stone City. The guards will be at an important training that weekend. The city is looking at other options.

The personnel committee finished the employee reviews. Mayor Wiik went over the recommendations they made for the 2018 wages. The committee recommended a 2% raise for all full time employees, the council and the Mayor. A twenty-five cent raise for John Hanratty and Marlin Snell. A fifty cent raise for Glenda Loeschke. The following resolution was introduced by Hanson and moved its adoption. Gulley seconded the motion to adopt. Voting in favor: Rabe, Baerwaldt, Gulley, Hanson, McMahon and Henderson.

#### **RESOLUTION 2018-06** **Salaries**

**WHEREAS, SDCL 9-14-28** requires the governing body of every municipality to fix and determine by ordinance or resolution, the amount of salaries and compensation of all municipal officers and employees; and

**WHEREAS,** the City shall publish the salaries for compliance with the provisions of SDCL,

**NOW, THEREFORE, BE IT RESOLVED** by the City Council that the following salaries and wages be effective first payroll in January for the year 2018:

Robert Goergen, Police Chief	\$49,895.03/Yearly \$183.76 per payroll OnCall
Robert Athey, Utilities Manager	\$27.81/Hour \$ 2.25/Hour OnCall
Bryan Austin, Electric Superintendent.	\$27.12/Hour \$ 2.25/Hour OnCall
Donna Van Hout, Finance Officer	\$16.23/Hour
Melissa Stueve, Liquor Store Manager	\$16.16/Hour
Rebecca Sherod, Liquor Store	\$12.37/Hour
John Hanratty	\$17.25/Hour
Henry Gimmestad	\$10.25/Hour
Rachel Audiss	\$ 9.00/Hour
Melissa McMahon	\$10.25/Hour
Travis Sherod	\$9.50/Hour
Jeremy Doubleday	\$9.75/Hour
Melissa Stueve - Cleaning	\$16.00/Hour
Tyrone Ronke - Cleaning	\$16.00/Hour
Pam Steinke - CC Cleaning	\$14.00/Hour

Glenda Loeschke - Finance	\$10.50/Hour
Pam Steinke - Finance	\$9.75/Hour
Janelle Kelly - Library	\$12.60/Hour
Marlin Snell	\$19.25/Hour
Council Members	\$459.00/Quarter \$50.00 Special Meetings
Mayor	\$535.50/Quarter \$50.00 Special Meetings

Dated this 2<sup>nd</sup> day of April, 2018

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Deb Wiik, Mayor

ATTEST:

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Donna Van Hout, Finance Officer

Being no further business a motion to adjourn the meeting was made by Hanson and seconded by Gulley. Motion carried.

ATTEST:

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Deb Wiik, Mayor

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Donna Van Hout, Finance Officer