

## CITY OF BIG STONE CITY

Big Stone City, South Dakota

March 6, 2017

6:00 p.m.

The Big Stone City council met in regular session on Monday March 6, 2017 meeting began at 6:00 p.m. with Mayor Wiik presiding. Roll Call: McMahon, Hanson, Rabe, Gulley, and Baerwaldt. Absent: Henderson. Others present: City Attorney William E. Coester, Utility Manager Robert Athey, Finance Officer Donna Van Hout, Police Chief Robert Goergen.

The Pledge of Allegiance and the South Dakota State Pledge were recited. Motion to accept the minutes from the February meeting was made by Gulley and seconded by Rabe. All in favor, motion carried.

The following claims were presented for payment.

Todd Sandberg	\$ 300.00	Liquor Store
WorldPay	\$ 217.92	Credit Card Fees
Montana Dakota Utilities	\$ 13,095.00	Electric
Missouri River Energy Services	\$ 11,328.75	Charges for Services
Missouri River Energy Services	\$ 29,787.48	Charges for Services
Dept. of Energy	\$ 21,134.74	Charges for Services
SD Dept. of Revenue	\$ 2,014.50	Sales Tax
SD Dept. of Revenue	\$ 5,966.95	Sales Tax
SDCS	\$ 353.08	Payroll Withholding
IRS	\$ 2,835.69	Payroll Taxes
Midco Business	\$ 432.94	Utilities
Republic Dist.	\$ 1,129.77	On/Off Sale Liquor
WorldPay	\$ 177.58	Credit Card Fees
Okayes	\$ 599.00	Community Center
SD Supplemental Retirement	\$ 500.00	Supplemental Retirement
Postmaster	\$ 108.12	Utility Billing
SD Dept. of Revenue	\$ 21.20	License Plate/Title
Verizon	\$ 166.78	Cell Phone/Internet
Frito-Lay	\$ 94.68	Snacks
Bank of America	\$ 157.69	Misc.
Midco Business	\$ 80.76	Utilities
IRS	\$ 2,846.15	Payroll Taxes
SDCS	\$ 353.08	Payroll Withholding
SD Retirement	\$ 2,697.14	Retirement
SD Dept. of Games, Fish & Parks	\$ 599.00	Fishing/Hunting
South Dakota One Call	\$ 2.24	One Call
Bryan Dahle	\$ 300.00	Entertainment-Liquor Store
SD Unemployment Insurance	\$ 95.92	Interest
Postmaster	\$ 23.75	Water Sample
Postmaster	\$ 225.00	Annual Fee
Rural Development	\$ 4,108.00	Sewer Bond Loan
Wesco	\$ 1,385.10	Elect. Dept.
Border States Electric Supplies	\$ 1,920.00	Elec. Dept. East Sup
Irby	\$ 12,483.00	Elec. Dept. East Sup
Dakota Pump Inc	\$ 3,509.70	Sewer Main Break

M-R Sing Co.	\$ 103.13
Ferguson	\$ 2.16
Border States Coop	\$ 1,068.10
Pepsi	\$ 340.23
Coca-Cola	\$ 202.75
Harry's Frozen Food	\$ 296.25
Bernatello's	\$ 291.50
Farner Bocken	\$ 751.51
Ellwein	\$ 9,242.35
Southern Glazers of SD	\$ 734.60
Porter Dist.	\$ 1,681.15
Johnson Brothers	\$ 892.00
With the Wind Vineyard	\$ 126.00
Heritage Printing	\$ 93.15
G&K	\$ 288.29
Plunkett's	\$ 38.69
City of Big Stone City	\$ 3,971.53
Valley Office Products	\$ 256.42
Sturdevant	\$ 248.46
Northwestern Energy	\$ 130.57
CNA Surety	\$ 541.80
Aflac	\$ 147.76
HPSD	\$ 8,655.19
MacDaddy's	\$ 819.08
Ronglien	\$ 798.41
T&R Electric	\$ 65.00
Bryan Austin	\$ 470.28
Milbank Winwater	\$ 541.87
Main Street Services	\$ 591.72
Irby	\$ 4,329.00
Valley Shopper	\$ 371.80
KDIO	\$ 200.00
Coester Law	\$ 600.00
Ortonville Independent	\$ 224.00
Grant County Review	\$ 106.30
Big Stone Area Hardware	\$ 71.80
Milwaukee Rubber Products	\$ 1,763.06
Petty Cash	\$ 168.55
Waste Management	\$ 10.65
Waste Management	\$ 3,846.48
Hartman's	\$ 61.08
Xerox	\$ 28.56
Principle Life	\$ 133.66
City of Ortonville	\$ 16,747.59
Ronglien	\$ 620.03
Resco	\$ 8,059.00
SDML	\$ 322.00
GENERAL FUND	\$ 10,143.40
LIQUOR FUND	\$ 6,121.18
WATER FUND	\$ 1,225.86
ELECTRIC FUND	\$ 3,839.17
SEWER FUND	\$ 1,441.73
	\$ 22,771.34

Street Sign  
 Supplies  
 Diesel Fuel  
 Soda Pop  
 Soda Pop  
 Pizza  
 Pizza  
 Supplies/Materials  
 On/Off Sale Beer  
 On/Off Sale Liquor  
 On/Off Sale Beer  
 On/Off Sale Liquor  
 Off Sale Wine  
 Receipt Books  
 Supplies/towels  
 Community Center  
 Utilities  
 Finance Office  
 Misc. Supplies  
 Utilities  
 Bond Insurance  
 Supplemental Insurance  
 Health Insurance  
 Fuel  
 Streets  
 Sampling  
 Reimbursement  
 Water Dept.  
 Police Dept.  
 East Sub Station  
 Liquor Store Advertising  
 Liquor Store Advertising  
 Monthly/Electric  
 Liquor Store Advertising  
 Publishing  
 Liquor Store  
 Sewer/Streets  
 Liquor Store  
 Extra  
 Utilities  
 Liquor Store  
 Copies  
 Life Insurance  
 Charges for Services  
 Sewer  
 Street Lighting  
 District Meeting  
 February Payroll  
 February Payroll  
 February Payroll  
 February Payroll  
 February Payroll

Motion to pay the presented claims was made by Gulley and seconded by Baerwaldt. Voting in favor: McMahon, Hanson, Rabe, Gulley, and Baerwaldt. Motion carried.

Mary Hillman attended the council meeting and brought the membership fees for the city. She also discussed Lake Days which will be held the third weekend in June. There will be activities at the end of the lake including activities at the park in Big Stone. She is looking for a volunteer to be on the committee.

Mayor Wiik received the contract back from Rural Water. They agreed with the changes Mr. Coester recommended. The Mayor signed the contract and will contact Rural Water.

A motion was made by Rabe to approve Glenda Loeschke for the part-time position in the Finance Office. Motion was seconded by Baerwaldt. Voting in favor: McMahon, Hanson, Gulley, Baerwaldt and Rabe. Motion carried.

There were three applicants for the position of Summer Rec. Director. After a brief discussion, Baerwaldt made a motion to hire Lori Seidell for the position of Summer Rec. Director. Motion was seconded by Hanson. All in favor, motion carried. A discussion was held on the wages for Lori. A motion was made by Hanson to pay Lori \$2000.00 for the 2017 Summer Rec. Director position. Motion was seconded by Baerwaldt. Voting in favor: McMahon, Hanson, Gulley, Baerwaldt and Rabe. Motion carried.

A discussion was held on the Chamber membership. A motion was made by Hanson to approve the \$250.00 annual membership for the Big Stone Area Chamber. Motion seconded by McMahon. Voting in favor: Rabe, Baerwaldt, Hanson, and McMahon. Voting against: Gulley. Motion carried.

The City received a contract from Ulteig Engineering. Mr. Coester would like to discuss four items with the company. A motion was made by Gulley to have Coester contact Ulteig to discuss the contract. Motion was seconded by Baerwaldt. All in favor, motion carried.

The 2016 Financial Statements for the City of Big Stone was presented to the City Council. A motion was made by Hanson and seconded by Rabe to accept the Financial Statements. Voting in favor: McMahon, Hanson, Gulley, Rabe, and Baerwaldt. Motion carried.

The City has a contract with Nate's Net concerning his equipment and the City's sky-cam on the water tower. After a brief discussion, a motion was made by Gulley to cancel the agreement with Nate's Net concerning the sky-cam and renew the contract allowing Nate's Net to have his radio transmission equipment on the water tower. Motion was seconded by Hanson. Voting in favor: Hanson, Gulley, Baerwaldt and Rabe with McMahon abstaining. Motion carried.

A motion to accept hiring of new Liquor Store employee, Rachel Audiss at \$9.00/per hour was made by Gulley and seconded by Baerwaldt. Voting in favor: McMahon, Hanson, Rabe, Gulley, and Baerwaldt. Motion carried.

The City received a new contract from Midco. A motion was made by Baerwaldt to table the decision on the contract until next month. Motion seconded by Gulley. All in favor, motion carried.

Mayor Wiik went over the wages and salaries for 2017. The following resolution was introduced by Hanson and moved its adoption. Baerwaldt seconded the motion to adopt. Voting in favor: Gulley, Baerwaldt, Rabe, Hanson, and McMahon. Motion carried.

**RESOLUTION 2017-01**  
**Salaries**

**WHEREAS, SDCL 9-14-28** requires the governing body of every municipality to fix and determine by ordinance or resolution, the amount of salaries and compensation of all municipal officers and employees; and

**WHEREAS,** the City shall publish the salaries for compliance with the provisions of SDCL,

**NOW, THEREFORE, BE IT RESOLVED** by the City Council that the following salaries and wages be effective first payroll in January for the year 2017:

Robert Goergen, Police Chief	\$49,916.70/year/\$183.76 on call
Robert Athey, Utilities Manager	\$27.26/hour/\$2.25hour on call
Bryan Austin, Elec. Maint.	\$26.59/hour/\$2.25hour on call
Donna Van Hout, Finance Officer	\$15.91/hour
Melissa Stueve, Liquor Store Manager	\$15.84/hour
Rebecca Sherod, Liquor Store	\$12.13/hour
John Hanratty	\$17.00/hour
Henry Gimmestad	\$10.25/hour
Pam Steinke	\$9.75/Hour Office-\$16.00/Hour Cleaning
Angie Teske	\$9.10/hour
Melissa McMahon	\$10.25/Hour
Travis Sherod	\$9.50/hour
Jeremy Doubleday	\$9.75/hour
Kelsey Nelson	\$9.50/hour
Melissa Stueve	\$16.00/hour cleaning
Glenda Loeschke	\$10.00/hour
Victoria Torgerson	\$9.75/hour
Dewane Stoddard	\$9.25/hour
Marlin Snell	\$19.00/hour
Council Members	\$450.00/quarter \$50.00 special meetings \$525.00/quarter \$50.00 special meetings

Mayor  
Dated this 6<sup>th</sup> day of March, 2017

ATTEST:

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Deb Wiik, Mayor

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Donna Van Hout, Finance Officer

The Mayor asked the Council if they have a preference to the starting time of the council meetings. Because of work conflicts, 6:00 was not working. A motion was made by Gulley to start the council meetings at 7:00 pm the first Monday of the month. Motion was seconded by Baerwaldt. Voting in favor: Rabe, Baerwaldt, Gulley and Hanson. Voting against: McMahon. Motion carried.

Utility Manager will advertise for Street Improvement Bids. The bids will be opened at the April Meeting.

Being no further business a motion to adjourn the meeting was made by Hanson and seconded by Baerwaldt. Motion carried.

ATTEST:

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Deb Wiik, Mayor

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Donna Van Hout, Finance Officer